

**Third  
Edition**

# **A HANDBOOK**

**For Adjunct/Part-Time Faculty  
and Teachers of Adults**

**DONALD GREIVE, Ed.D.**

# A Handbook For Adjunct Parttime Faculty

**Neal Norris**



## **A Handbook For Adjunct Parttime Faculty:**

**A Handbook for Adjunct/part-time Faculty and Teachers of Adults** Donald Greive,1995 *A Handbook for Adjunct and Part-time Faculty* Donald Greive,1984 **A Handbook for Adjunct and Part-Time Faculty** Donald Greive,1985 **A Handbook for Adjunct & Part-time Faculty & Teachers of Adults** Donald Greive,2002-06 [Handbook II](#) Donald E. Greive,Catherine A. Worden,2000 Higher education expert Donald Greive takes you beyond his bestselling handbook for Adjunct parttime Faculty and Teacher for Adults This book offers advice from other adjuncts on a variety of topics Andragogy 101 different strategies to use in the first week of class New forms of technology associated with distance education Creating a superior syllabus and lesson plan Team building activity Teaching strategies for large classes Different types of tests and much more **Going the Distance** Evelyn Beck,Donald Greive,2005 Whether you re just thinking about teaching online a first time online course facilitator or you are an experienced distance educator *Going the Distance A Handbook for Part Time Adjunct Faculty Who Teach Online* will help you sharpen your online teaching skills develop and deliver more richly structured distance education courses The revised edition contains updated and expanded sections on blogging distance education blogs technology distance learning conferences awards fellowships and course development This is more than just a teacher s manual This little powerhouse helps adjuncts tackle the day to day challenges associated with teaching online courses From technological preparation to course design to planning and virtual classroom techniques this book offers model materials practical suggestions and successful strategies Publisher description *The Adjunct Faculty Handbook* Virginia Bianco-Mathis,Neal Chalofsky,1996-06-10 Colleges and universities throughout the world are relying increasingly on part time and adjunct faculty to meet teaching needs Complete with checklists sample syllabi evaluation forms and case studies this handbook provides administrators and full and part time faculty with a much needed practical resource for helping adjuncts teach as effectively as possible Topics covered include course planning teaching strategies cooperative learning student evaluation and professional development **Handbook II** Donald Greive,2016 *The Adjunct Faculty Handbook* Lorri E. Cooper,Bryan A. Booth,2010-05-26 Praise for the First Edition The book is very comprehensive It gives plenty of practical examples and also refers to teaching and learning theory Martin Lightfoot in *Management Education* This Handbook contains advice and approaches for teaching practices that both new and seasoned faculty can employ to revisit and revitalize what goes on in their classrooms Margaret E Holt University of Georgia Since the First Edition of *The Adjunct Faculty Handbook* was published in 1996 the number of adjunct faculty members in colleges and universities has increased to the point that most of those institutions could not function efficiently without them This Second Edition addresses changes in today s higher education environment and their impact on the role of adjunct instructors At a time when many adjuncts may be given little more than a start date room number and brief course description to prepare them for teaching a course the Handbook provides administrators as well as part and full time faculty members with the resources they need to empower adjunct staff

Key Features Provides important tools for adjunct instructors including handy checklists sample syllabi evaluation forms and case studies Offers a full chapter on the role of technology in teaching and learning plus another on future trends including network technologies Covers the increased emphasis on student evaluations and learning outcomes assessment as well as changes in classroom dynamics and what these mean for today s adjunct faculty Addresses both theory and skill covering topics such as course planning teaching strategies theories of learning cooperative learning student evaluations Web 2 0 professional development and more Includes practical advice for designing policies for adjunct programs and for evaluating adjunct instructors who comprise more than two thirds of the college instructors in the United States today [The Adjunct's Handbook](#) Jan Yager,2026-02-10 The Adjunct Handbook is a comprehensive prescriptive guide for new or current adjuncts that provides information on every aspect of being an adjunct Based on extensive background research and the author s own experience as an adjunct at twelve different colleges and universities the book includes the results of anonymous surveys of adjuncts and over fifty in depth interviews with current and former adjuncts It covers everything from pay benefits and unionizing to dealing with the stigma of being an adjunct how to make adjuncting work better for those unable to find full time faculty work It presents best teaching practices how to create a syllabus from scratch or amend a preexisting one and legal issues around free speech intellectual property and much more Provided by publisher **Title III Adjunct Faculty Renewal Activity Part-time Faculty Handbook** Neal Norris,1986 **Handbook II: Advanced Teaching Strategies for Adjunct and Part-Time Faculty** Donald Greive,P. D. Lesko,2016 The new fourth edition an expanded collection of over two dozen instructional essays gathers together the professional know how of award winning teaching faculty as well as research faculty staff and administrators whose work focuses on faculty development student retention and success as well as faculty mentoring The book includes essays on topics such as Student engagement and motivation Integrating technology into the classroom Collaborative cooperative learning Flipped hybrid courses Rubrics Teaching large classes Student engagement and motivation Distance Education Testing and test strategies **Getting Down to Business** Bruce C. Johnson,2012-09-25 This is more than just a teacher s manual This absolutely indispensable resource helps business professionals as well as academics choosing to teach part time with the necessary tools to tackle the day to day challenges associated with teaching part time in the Business School environment Designed for use by faculty who teach in either the undergraduate and or graduate level classroom Getting Down to Business covers subjects such as ethics using technology course planning and teaching adult students This book offers practical suggestions strategies and advice and provides part time faculty with the contents of a first rate teaching workshop for a fraction of the price **Managing Adjunct & Part-time Faculty for the New Millennium** Donald Greive,2000 This booklet presents teaching strategies and techniques in a quick reference format It was designed specifically to assist adjunct and part time faculty who have careers outside of education to efficiently grasp many of the concepts necessary for effective teaching Included are a checklist of points to review prior to beginning a

teaching assignment a brief introduction to teaching strategies regarding andragogy pedagogy suggested classroom techniques and a guide to classroom behavior with descriptions of stereotypical student personalities Also discussed are motivation self esteem self actualization planning a suggested lesson plan format sample course outline course syllabus and faculty self evaluation Primary suggestions for classroom teachers include 1 be a facilitator of learning 2 entertain the students 3 vary teaching activities 4 be sensitive to the barriers created by students challenges 5 stay alert to early signs of difficulty 6 be aware of time commitments 7 be knowledgeable of college policies and procedures 8 assist students with limitations in basic skills 9 allow sufficient time for class preparation 10 respond to questions directly 11 observe other teachers 12 learn about teaching 13 use ice breakers and 14 encourage student involvement AS **Connecting Non**

**Full-time Faculty to Institutional Mission** Leora Baron-Nixon,2023-07-03 Non full time faculty whether adjunct part time or contingent has become the lifeline of a vast majority of colleges and universities They teach many of the foundation and core courses taken by first and second year students teach professional courses in which their own life experiences are invaluable and step in at short notice to fill in for regular faculty engaged in research or away on sabbaticals A survey of over 4 000 institutions conducted by the US Department of Education reveals that such faculty are being hired at a much higher rate than their full time counterparts whether in response to increased enrollments reduced budgets or changing administrative strategies The increasing presence of such faculty on campus can conflict with today s demands for accountability and the pursuit of institutional mission This book provides academic administrators and faculty developers with proactive practical and results producing approaches that can help transform fragmented faculties into integrated and cohesive teaching and scholarly communities In an easy to follow format this book constitutes a resource of thoughtful and pragmatic strategies to ensure quality and satisfaction both on the part of the institution and the adjuncts Topics are presented in a thematic sequence that allows decision makers to focus on their priority areas The author offers guidance for systematic planning and implementation The contents are focused on connecting non full time faculty to core institutional functions and structures Connection 1 to the institution Connection 2 to the department Connection 3 to teaching Connection 4 to Students and Connection 5 to scholarship Originally announced as Connecting Adjunct Faculty to the Academic Institution

**Teaching in the Sciences** Michael Collins,2011 Teaching in the Sciences is a unique professional development resource for college faculty who teach in the science classroom The book can be used by faculty in any science discipline and offers guidance for those who teach on either the undergraduate or graduate level Teaching in the Sciences helps readers focus on the essentials including course development improving the science lecture student retention teaching non science majors written assignments in the science classroom technology evaluation and testing **The**

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College of Vermont,2004-01-31 Throughout this guide you will find specific strategies for teaching the kind of practical advice that circulates among veteran teachers whenever they gather together Page i OAH Newsletter ,2001 Adjunct Faculty Handbook Benedictine University (Lisle, Ill.),2008

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### **A Handbook For Adjunct Parttime Faculty Introduction**

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