



THE COPY-EDITING
AND
HEADLINE HANDBOOK

BARBARA G. ELLIS, PH.D.

Copy Editing And Headline Handbook

Rachel S Tattersall



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The Copy Editing And Headline Handbook Barbara Ellis,2009-08-05 Everyone in the newsroom agrees that copy editors are the unsung heroes in the business who until now have never had a succinct and authoritative guide for on the job use From counting the headline to line breaks from decks to jumps from editing numbers and photo captions to editing for organization The Copy Editing and Headline Handbook is the complete source of essential information for the copy editor Whether copy editing on a computer or on the printed page for a newspaper or for a magazine Barbara Ellis shows how to clean organize and proof copy like a pro With special sections on libel captions forbidden words job hazards and head counts as well as a section of the most commonly used symbols in copy editing and proofreading the Handbook is essential for every copy editor s bookshelf

The Copy Editing And Headline Handbook Barbara Ellis,2001-07-03 For professionals and students alike the first ever guide to newspaper copy editing and headline writing *Headlines and Deadlines* Robert E. Garst,Theodore M. Bernstein,1982 A handbook meant to explain the technique of copy editing and the best standards of the metropolitan press to journalists Includes a section on editing copies and another on writing headlines with a condensed list of abused words and headline vocabulary of related words appended *Manual for Scholastic Newspaper Publishing*

Teacher's Guide Social Studies School Service,2006 Student manual and Adviser s toolbox for a high school program in journalism Journalism Jo A. Cates,2004-05-30 Journalism A Guide to the Reference Literature is a critically annotated bibliographic guide to print and electronic sources in print and broadcast journalism The first edition was published in 1990 the second in 1997 It has been described as one of the critical reference sources in journalism today and it is a key bibliographic guide to the literature Choice magazine called it a benchmark publication for which there are no comparable sources The format is similar to the second edition What makes this edition significantly different is the separation of Commercial Databases and Internet Resources Commercial Databases includes standard fee based resources The new chapter on Internet sources features Web based resources not included in the commercial databases chapter as well as portals other online files listservs newsgroups and Web logs blogs All chapters have been revised and there are significant revisions in Directories Yearbooks and Collections Miscellaneous Sources Core Periodicals Societies and Associations and Research Centers and Archives The second edition has 789 entries The third edition contains almost 1 000 entries James Carey of Columbia University who provided the foreword for the first two editions has updated his foreword for this edition

Handbook for Newspaper Workers, Treating Grammar, Punctuation, English, Diction, Journalistic Structure, Typographical Style, Accuracy, Headlines, Proofreading, Copyreading, Type, Cuts, Libel, and Other Matters of Office Practice Grant Milnor Hyde,1921 *Career Opportunities in Writing* T. Allan Taylor,James Robert Parish,2009 Provides information on salaries skill requirements and employment opportunities for ninety writing and writing related professions Garner's Modern English Usage Bryan A. Garner,2022 Garner s Modern English Usage is one of the most influential style guides ever

written for the English language With more than a thousand new entries 200 replacement entries and thoroughly updated usage data this fifth edition is fully abreast of the times and further establishes the author as the authority on effective writing

The Student Newspaper Survival Guide Rachele Kanigel, 2011-09-06 The Student Newspaper Survival Guide has been extensively updated to cover recent developments in online publishing social media mobile journalism and multimedia storytelling at the same time it continues to serve as an essential reference on all aspects of producing a student publication Updated and expanded to discuss many of the changes in the field of journalism and in college newspapers with two new chapters to enhance the focus on online journalism and technology Emphasis on Web first publishing and covering breaking news as it happens including a new section on mobile journalism Guides student journalists through the intricate multi step process of producing a student newspaper including the challenges of reporting writing editing designing and publishing campus newspapers and websites Chapters include discussion questions exercises sample projects checklists tips from professionals sample forms story ideas and scenarios for discussion Fresh new full color examples from award winning college newspapers around North America Essential reading for student reporters editors page designers photographers webmasters and advertising sales representatives

Garner's Modern English Usage Bryan Garner, 2016-03-11 With more than a thousand new entries and more than 2 300 word frequency ratios the magisterial fourth edition of this book now renamed Garner's Modern English Usage GMEU reflects usage lexicography at its finest Garner explains the nuances of grammar and vocabulary with thoroughness finesse and wit He discourages whatever is slovenly pretentious or pedantic GMEU is the liveliest and most compulsively readable reference work for writers of our time It delights while providing instruction on skillful persuasive and vivid writing Garner liberates English from two extremes both from the hidebound purists who mistakenly believe that split infinitives and sentence ending prepositions are malfeasances and from the linguistic relativists who believe that whatever people say or write must necessarily be accepted The judgments here are backed up not just by a lifetime of study but also by an empirical grounding in the largest linguistic corpus ever available In this fourth edition Garner has made extensive use of corpus linguistics to include ratios of standard terms as compared against variants in modern print sources No other resource provides as comprehensive reliable and empirical a guide to current English usage For all concerned with writing and editing GMEU will prove invaluable as a desk reference Garner illustrates with actual examples cited with chapter and verse all the linguistic blunders that modern writers and speakers are prone to whether in word choice syntax phrasing punctuation or pronunciation No matter how knowledgeable you may already be you're sure to learn from every single page of this book

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