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The Easy Track To-- Advanced Microsoft PowerPoint 97 Soft-Train, Inc, 1998

Quick Course in Microsoft PowerPoint 97 Online Press, Inc, 1997 A concise friendly training solution for beginning users this Quick Course book is designed to quickly teach readers the basics of PowerPoint 97 The task based document oriented approach trains users how to create real documents and get productive immediately

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Microsoft PowerPoint 97 Field Guide Stephen L. Nelson, 1997 Beginning to intermediate users especially casual or occasional users can find tasks terms and techniques easily in this portable field guide

Using Microsoft Office 2000 Laura Stewart, 1999 This edition will focus squarely on the needs of advanced users in the core applications of Office Key issues will include a strong emphasis on problem solving troubleshooting practical applications of advanced features VBA coverage threaded throughout the chapters and migration issues such as file format changes and compatibility between different Office and Windows versions

Works 2000 Made Simple P K McBride, 2017-10-03 The book provides an introduction to Works 2000 for new users with the assumption that the new Works user probably has little prior experience of computers It starts with the basics of screen control and file management then looks at each of the main components in turn The focus is on what is being processed text numbers etc rather than the application being used as the same techniques recur in different applications

The British National Bibliography Arthur James Wells, 2004

The Essential PowerPoint® 97 Book Faithe Wempen, 1997

Powerpoint for Windows 95 Made Simple Moira Stephen, 1996-01 If you need to produce presentations overhead transparencies etc want to get the job done quickly and efficiently need a self teaching approach want results fast then Powerpoint for Windows 95 Made Simple is for you By a combination of tutorial approach with tasks to do and easy steps the MADE SIMPLE series of Computer Books from British publisher Butterworth Heinemann using British authors and designed for a European audience stands above all others

Computing Essentials Brief, 1999-2000 Edition O'Leary, Linda I. O'Leary, 1999-02

Running Microsoft PowerPoint 97 Stephen W. Sagman, 1997 This in depth reference contains inside tips from the software experts The book is a comprehensive easy to access user guide

to PowerPoint Focus groups rate Running books as excellent easy to use well organized and clearly written **Quick Course in PowerPoint 97** Joyce Cox,Polly Urban,1997 Following along with this fast paced book readers will discover the ins and outs of creating attention grabbing slide presentations that will win over even the most sophisticated audiences

Computing Essentials, 1999-2000 Tim O'Leary,Timothy J. O'Leary,Linda I. O'Leary,1999 The straightforward text covers computer concepts for the introduction to computers course and is revised annually Each book includes Web addresses for further learning and exercises activities and screenshots of animations and graphics [InfoWorld](#) ,1996-10-07 InfoWorld is targeted to Senior IT professionals Content is segmented into Channels and Topic Centers InfoWorld also celebrates people companies and projects **New Zealand Books in Print 2004** Thorpe-Bowker Staff,2004-06 Directory containing updated bibliographic information on all in print New Zealand books 33rd edition of an annual publication The 12 500 book entries are listed by title and there is an index to authors Also provided are details of 975 publishers and distributors and local agents of overseas publishers The book trade directory includes contacts for trade organisations booksellers public libraries and specialised suppliers NZ literary awards and past winners and sources of financial assistance for writers and publishers

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